

# TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR  
Brandon S. Wood



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December 12, 2023

Sheriff Tom Maddox, Sr.  
Sabine County Sheriff's Office  
P. O. Box 848  
Hemphill, TX 75948-0848


Dear Sheriff Maddox,

The most recent inspection of the Sabine County Jail on December 6, 2023, by Texas Commission on Jail Standards Inspector Michael Gravitt has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

Enclosed you will find the Certificate of Compliance for the Sabine County Jail.

If you have any questions, please feel free to contact me.

Sincerely,

  
Brandon S. Wood  
Executive Director

BW/SR

cc: Judge Daryl Melton, Sabine County

**\*\*Note:** Please be advised that technical assistance was provided in some areas. The Requirements Review has been attached for your review to ensure that you are fully aware of the issues. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

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Judge Bill Stoudt, Longview, Chair  
Dr. Esmail Porsa, M.D., Parker, Vice-Chair  
Ross Reyes, Melissa

Sheriff Kelly Rowe, Lubbock  
Sheriff Raul "Pinky" Gonzales, Refugio  
Patricia M. Anthony, Garland

Commissioner Ben Perry, Waco  
Duane Lock, Southlake  
Monica McBride, Alpine



# Texas Commission on Jail Standards

Sabine County Jail

Hemphill, Texas

December 6, 2023

Date(s) of Inspection

SUBJECT: COMPREHENSIVE INSPECTION REPORT

State Law requires periodic inspections of county jail facilities (VTCA, Local Government Code, Chapter 351, VTCA, Government Code, Chapter 511; Chapter 297.8, Texas Commission on Jail Standards).

- The facility was inspected on the date(s) indicated above, and it was determined that deficiencies exist. You are urged: (1) to give these areas of noncompliance your serious and immediate consideration; and (2) to promptly initiate and complete appropriate corrective measures. The Commission is available to discuss or assist you with the appropriate corrective measures required.



Failure to initiate and complete corrective measures following receipt of the Notice of Noncompliance may result in the issuance of a Remedial Order (Chapter 297.8, et seq.).

- ☑ This facility was inspected on the date(s) indicated above. There were no deficiencies noted and upon review of this report by the Executive Director of the Texas Commission on Jail Standards, a certificate of Compliance may be issued per the requirements of VTCA, Chapter 511 and Texas Minimum Jail Standards.

Authenticated:

Inter-Office Use Only

  
 Michael Gravitt, TCJS Inspector

	12/8/2023
Received by:	Date
	12/6/2023
Reviewed by:	Date

**RECEIVED**

By Stephanie Reneau at 12:09 pm, Dec 08, 2023

cc: Judge  
Sheriff

Individuals and/or entities regulated by the Texas Commission on Jail Standards shall direct all complaints regarding the commission procedures and functions to the Executive Director at: P.O. Box 12985 Austin, Texas 78711 (512) 463-5505 Fax (512) 463-3185 or at our agency website at [www.tcjs.state.tx.us](http://www.tcjs.state.tx.us).

TEXAS COMMISSION ON JAIL STANDARDS - INSPECTION REQUIREMENTS REVIEW

  
Michael Gravitt, TCJS Inspector

Facility Sabine County Jail

Date: December 6, 2023

Chapter	Title	Comments
259	New Construction	Conducted a walk through of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 6 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 3 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 6 files. Reviewed training records.
273	Health Services	Reviewed a random selection of 6 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy.
275	Supervision	Reviewed a random selection of 6 jailer TCOLE certification records. Reviewed jailer documentation. Interviewed staff.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules. <b>***No discipline records on file at time of inspection</b>
283.3	Grievance	Reviewed 10 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates. <b>Technical assistance provided - A review of inmate grievances revealed that staff on occasion failed to include a response date when responding to inmate grievances. The issue was addressed with administration that a response date is needed to determine that the grievance response was within the required time limits. No follow-up required</b>
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

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By Stephanie Reneau at 12:09 pm, Dec 08, 2023

Technical Assistance

Item	Section	Paragraph	Comments
1	283	.3(3)	provide maximum time limits not to exceed 60 days with interim response not to exceed 15 days for written replies by the grievance board;

A review of inmate grievances revealed that staff on occasion failed to include a response date when responding to inmate grievances. The issue was addressed with administration that a response date is needed to determine that the grievance response was within the required time limits.

**RECEIVED**

By Stephanie Reneau at 12:09 pm, Dec 08, 2023